

COORDINATING COMMITTEE MEETING MINUTES

FEB. 18, 2008, 11:30 am

Present: CC members Michael S., Mary Z., Madge S., Michael H., Jason B., Tim G. (Jane absent); Staff member Liam O., and guests Roger Wilson, David Partch, and Kimball Dodge. Michael S. facilitating.

1. Staff Report: Liam presented a report on his activities, including plans for RLNC, Earth Day, trouble-shooting printer & scanner problems, applications for local seed grants, and other items (covered in his written report). Liam will distribute copies of the seed grant applications for CC review and then interviews need to be scheduled and grants allocated before April 1.

The CC approved an allocation of \$250 for Doug Fine to be keynote speaker at Earth Day (April 20).

Liam agreed to email his future staff reports to CC before our meetings (subject to last-minute additions at the meeting).

2. Office Improvements: After obstacles of paperwork, WELL finally got a Mendo Mill account, but now Michael H. has other projects competing, so will proceed on shelving when he can. Michael S. offered to truck supplies, and Roger to loan tools. Michael H. will let them know when.

3. Reality Report CDs: Progressing with Roger's help on searchable database. Goal is to have some available at RLNC and Earth Day. Could also include Michael H.'s alternative energy shows (but they are not indexed).

4. Willits Water Wisdom: David Partch summarized the approach of this effort, to build a broad coalition based on setting water policy priorities emphasizing conservation, rather than initially taking positions on specific projects. He & Ursula will be presenting to a special City Council meeting on Mon. Feb. 25th at 5pm (just prior to our plenary meeting that evening).

CC approved endorsing (being a co-sponsor) of Willits Water Wisdom.

5. Job Descriptions: The subcommittee will meet Fri. Feb. 22 at noon, so recommendations will come to next CC meeting.

6. Office Cleaning: Having confirmed that Mayacama's team is local, their cleaning service will start tomorrow morning (Feb. 19).

7. CalTrans Grant Writing Compensation: Jason reports that none of the team of local folks who worked on this grant wishes to be compensated, so just the \$1,540 invoice from Quinton Roland will be paid from the allocation made at the last CC meeting.

8. By-Laws Amendments: Some CC members had not yet reviewed the proposed changes so we postponed action to next CC meeting. (Liam will send a consistent format version out to CC.) Madge noted we need to make our proposal available for members' review well in advance of the March 24 Plenary

business meeting. (That meeting will also include election of one CC member as Jason's term expires; Jason indicated he's willing to run for reelection.)

9. CalTrans Consultant Selection Process: Postponed to next meeting, as Brian wasn't able to attend. It's noted that this process is scheduled to begin in March, so it's important to have CC decide on it soon.

10. Plenary Formats: There was discussion of the proposed three types of formats, with some concern that there should be flexibility but also that it's good to have a structure to plan around. (Liam tries to set up agendas about 2 months in advance, so he can invite reports, speakers, etc.) Jason & Michael H. both like the project reports format to energize people. It was the sense of the CC to use these proposed formats as guidelines.

11. Minutes of Feb. 4 CC Meeting: After some discussion, minutes were approved (as written by Jane with addition of several meeting dates and a couple of typos corrected).

It was also noted that the email discussion of whether to co-sponsor the Frances Moore Lappe talk in Ukiah did not get enough yea votes by the deadline needed to be a co-sponsor.

Next CC meeting will be March 3 at 11:30, with Jane facilitating.

TO DO LIST

Liam: Distribute copies of seed grant applications for CC review.
Email future staff reports to CC before our meetings.
Send consistent format version of Bylaws changes to CC.

Michael H: Schedule office shelving project; get help from Michael S. (truck) and Roger (tools) as needed.

Roger, Jason, Liam: Proceed on Reality Report CDs.

NEXT MEETING AGENDA ITEMS

Job Descriptions

By-Laws Amendments

CalTrans Consultant Selection Process

Plenary Format – Opening Song?