

Feb. 4, '08 Minutes of CC Meeting by Jane McCabe

- 1) Approved of minutes from Jan 14, '08 CC Meeting
- 2) Started with a group discussion for 25 minutes about our meeting format & positive communication, sticking to issues, not personalities. Also, discussed how emails with emotional content are very easily misunderstood. We made agreements to use direct communication with an individual if we are having difficulty understanding their position, not email. We agreed not to use loaded terms. Stated how important everyone's input is.
- 3) Reports:
 - a. Staff Report - Liam- Not complete because Liam missed 34 1/2 hours of work last week because of snow & truck problems.
 - b. Plenary Format Subcommittee - Madge - Passed out the recommendations of the subcommittee of Madge, Jane, & Liam. Consisting of three alternating formats, which we'll call:
 1. Talking stick emphasis (plus business items);
 2. Intro, report, and develop projects emphasis;
 3. Topical focus (presentation and discussion).We will discuss these formats at the next CC meeting when we've all had time to read the full recommendations.
 - c. Events Subcommittee - Liam - Feb. 25th Plenary - Mary will be our facilitator. Our topic will be How to prepare food for storage for 1 year. The LDS church will be presenting.
Liam UiCearbhaill, Annie Weller, & Roger Wilson are the committee planning our R.L.N.C. - We are planning to have local stakeholders from clubs, Howard Hospital, churches, city government, etc speak to us on how to build relationships with their organization. Then we would have breakout groups for discussion, & end with group findings. Jason Bradford could facilitate.
FOSL 1-2 day workshop
 - d. Office Improvement Subcommittee - Michael Hackleman - Mendo Mill office was down because of phone lines. As soon as our account is organized Michael will proceed with the shelving. We are also buying a used file cabinet .
 - e. Office Clean Up - We agreed to hire Mayacama - an organization that hires local disabled, to clean the office weekly for \$50.00 per month. The approval was contingent on the clean-up crew being from Willits.
 - f. Bylaws Subcommittee - future meeting date
 - g. Reality Report CD's - Liam - Roger is listing a data base of 50 topics so that anyone can go to the site for information.
- 4) Website Design - Liam & Roger are redesigning the website. Roger will use a site so that the CC can approve of the changes before it is permanent. We

approved opening a Pay Pal account so people can donate money directly to WELL over the internet.

5) CalTrans Grant - Compensation for Quinton Roland & others who worked on the Caltrans Grant Application. We earmarked \$2,000.00 in undifferentiated funds for the grant writing team to recommend how it should be equitably distributed based on time spent writing the grant.

Caltrans grant staff/consultant selection process - Brian Weller not present today.

6) Job Descriptions for two new staff positions - Mary, Mike Stewart, Madge, Liam & Annie Weller will serve on the committee to go over the descriptions.

7) Strategic Planning - Tim - We need six weeks to get advance notice to people as we would like more general membership input. We will note what issues we have discussed at our past meeting. Tim said he'd send his comments on Jason's notes around to the CC. Date set March 30, 08 at 1:00.

8) We agreed next CC meeting would be Feb. 18th, with Michael S. facilitating. We also set the next few CC meetings: March 3, 11:30 am & March 24, at Noon.

9) The CC requested that Ann Weller attend the next meeting to talk about PR, and again requested that Brian Weller attend to talk about the Caltrans Grant consultant selection process.