



Willits Economic Localization

WELL E-Mail Policy

Adopted November 2006

In late November the WELL Coordinating Committee adopted a policy detailing how the WELL e-mail list can be used.

- Only the WELL Admin Team will send e-mails to the entire WELL e-mail list
- The Admin Team will send a maximum of one e-mail per week to the entire list.
- Anyone who wants to send something to the list should e-mail Suzie by 12 noon on Tuesday for distribution on Thursday of the same week. The reason for this is that when I send the newsletter to the newspaper, I have to send it TWN by noon on Wednesday for Friday publication. If we have a fixed deadline each week, everyone will know what it is.

Any WELL member wishing to publish a letter to the WELL membership may send the letter to the WELL office and we will publish it without editing.